



**Annual Report and Financial Statements
for year ended 31 December 2012**

Charity Number: 1109111

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General Information

The Centre registered as a charity on 19 April 2005.

Registered Charity No: 1109111

Registered Office: The CrossWay
306 Richmond Road
Twickenham
Middlesex
TW1 2PD

Auditor: Spilkin Knight
Farriers
The Street
Albury
Guildford
GU5 9AE

Bankers: CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ



Brief History

We began in 1999 as a group of Christians who wanted to respond to the pro-life pro-choice debate by simply offering unconditional ongoing support to people with unplanned pregnancies. Thus we trained to support people making a choice and to help those dealing with pregnancy loss, and looked at ways of befriending those who continue pregnancy under difficult circumstances.

Our education service was piloted in 2002, to build self esteem in young people, empowering them to make responsible choices about sex and relationships.

We gained Charitable Status in 2005. During 2012 we became a Private Limited Company.

We have supported over 1000 clients and taught more than 6,000 teenagers since then.

A crisis service – like the Samaritans – needs to be a household name to ensure that we are found by the people who need us. This means that a priority has been to raise our profile in the community. To do this we have proactively engaged with other statutory and voluntary organisations, seeking to ensure that we avoid duplication and building the trust needed for them to signpost clients to us. In addition we launched our new website in 2009.



Chairman's Review

"A big thanks....for balanced impartial advice and as much time and support as I needed to make what seemed like an impossible decision."

Reading this feedback from a client of the Centre's listening service encapsulated for me the value of the work of the Centre, whether in the listening service itself, or the other services the Centre offers such as its work in schools, or its befriending service. A recent cross-party parliamentary enquiry highlighted again the growing need for these services, pointing out that the level of unplanned teenage pregnancy remains the highest in Western Europe, twice the level in France and Germany, but also noting that "not enough attention is being paid to unplanned pregnancy in older women" with a rise of over 10% in unplanned pregnancies in 30 – 34 year olds in the last three years²

The figures given in the Outcomes section of page 12 of this Report reflect our experience of this trend, with our client numbers up 61% last year as compared with 2009 and the highest number being teenagers.

Alongside the growth in the number of people we are serving, the other theme of the past year for me has been the quality of the services we have provided, as we believe strongly that those services must be of the highest level of professionalism. Examples of client satisfaction figures and feedback are provided on page 13 of this Report with 97% of clients who received listening last year finding the sessions useful and no one finding the sessions directive or unhelpful. There continues to be much public and political disagreement over how to ensure that advice is fully independent, but what is not disputed is the importance of the availability of truly unbiased advice and the trustees are delighted that this is reflected so prominently in our feedback from clients.

The parliamentary enquiry I referred to earlier identified lack of relationship education in schools as a key factor in the rise in teenage pregnancy: "plenty of information and availability of contraception...the relationship advice that should go with this is totally absent. We are calling for relationship education in schools to prepare young men and women for adult life". The Government has yet to publish its response to this recommendation but we anticipate the demand for our schools work to increase, particularly in Hounslow following the very positive response from teachers and pupils to the lessons our team provided there in 2012.

It has been a privilege for us as a trustee board to support the efforts of so many dedicated volunteers and our small but mighty staff team. We would like to express our sincere thanks to them all and to the many individuals and institutions which have supported our work. As the Centre's activities grow it becomes all the more important to have a trustee board with a breadth of skills and experience. It is a mark of our development as a charity that following the retirement this year of David Parish, who has been our Treasurer since the inception of the charity, we have been able to recruit another person of great experience in Michael Phillips. David has given unstintingly of his practical wisdom in guiding us through many challenging times and we are delighted that he will be continuing his involvement with the Centre as a volunteer. During 2012 we were also able to welcome two new trustees, Dr Helen Barratt and Ms Erin Gilmour and this month we will be joined by Ms Anne Kittappa.

John Pickston

April 2013

Trustees' Report

The trustees present their report and accounts for the year ended 31 December 2012.

Structure and Governance

Objectives of the Charity

The objectives of the Charity are:

- The advancement of education in the subject of sex and relationships, pregnancy and the termination of pregnancy.
- Relief in need and distress caused by unplanned pregnancy or pregnancy loss in particular but not exclusively by providing advice, counseling and services.
- The provision of services to needy applicants to the Charity.
- The promotion of such other charitable purposes which may conveniently be carried on in connection with the above objects.

Policies and Structure of the Charity

The charity is governed by declaration of trust dated 19 December 2004 as amended by supplemental deed dated 23 March 2005.

The declaration of trust outlines the appointment of trustees.

- There should be at least five trustees. All trustees must be in agreement with the statement of faith as indicated in the charity's operating document;
- One trustee will be the vicar of St Stephen's Church, East Twickenham, or their representative;
- Trustees may co-opt three further trustees. Among the trustees there should always be at least one who has medical and/or legal and/or teaching qualifications;
- Trustees will serve for a four-year term. However, trustees may offer themselves for re-election, and some trustees may serve for less than four years in order to provide continuity, as specified in the operating document.

Details of specific Trustee responsibilities are recorded in an Operating Document, and include the following:

The Trustees of the Centre -

- Are responsible for planning strategically to further the vision of the centre.
- Meet at least three times a year.
- Oversee the work of the Centre Director and other staff.
- Are responsible for the finances of the Centre, ensuring that proper accounts are kept.
- Agree the content of the Operating Document*

The Centre became incorporated as private limited company on 28 March 2012 and will operate on an incorporated basis from 1 January 2013. It will also operate under a new Charity registration (number 1148797) from 1 January 2013.

Trustees, Directors and Officers

The trustees, directors and officers who served during the year were as follows:

Trustees:	Mr John Pickston, Chair	
	Mrs Amanda Askwith	
	Mr David Parish, representative of Vicar of St Stephen's church (until 17 Sept 2012)	
	Dr Christine Scott MB BS MRCP (until 26 April 2012)	
	Dr Helen Barratt MBBS MFPH (from 26 April 2012)	
	Mrs Elaine Parrish (until February 2012)	
	Miss Erin Gilmour (from 22 November 2012)	
	Mrs Susanne Petrie	
Directors:	Mrs Anne Wallace	Centre Director
Officers:	Mrs Lesley Bengé	Administrator/Client Manager
	Mrs Rachel Ridley	Schools/Youth Coordinator
	Miss Anna MacShane	Schools/Youth Coordinator (Maternity cover)
	Mrs Anne Morris	Financial Administrator
	Mrs Karen Pitchford	Development Officer

Trustee Recruitment and Induction

Prospective Trustees will be invited to submit a CV and will be interviewed for the post. Once appointed they will be asked to visit the centre for an induction session.

Statement of Trustees' Responsibilities

The Charity Commissioners require the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of its surplus or deficit for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue for the foreseeable future.

Risk Management

The charity trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

- Recruitment procedures take into account the importance of employing volunteers and paid staff who will offer unconditional acceptance and respect to all members of the public, and especially to clients who will be very vulnerable when they come to the centre. These involve interview and references as well as training appropriate to the role, and a probationary period.
- Supervision is a requirement for all listeners, and takes place in small groups run by experienced listeners. Professional advice from a GP and experienced Counsellors is available within the supervision team and is sought if it is needed.

- The Trustees have agreed a child protection policy and statement following the guidance obtained from the Churches Child Protection Agency. A named Child Protection Coordinator can be contacted with any concerns relating to Child Protection. All personnel involved in the centre complete a CRB check every three years.
- The centre policies and procedures are recorded in the Operating Document, and are reviewed biennially.
- The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. However, they have decided to obtain a full audit in order to ensure that we are in a sound financial state in preparation for expansion, and in order to secure a broader funding base.
- The Trustees hold Employer's Liability Insurance, Professional Liability Insurance and Trustee Assurance, and have an agreed reserves policy. (see below).

Aims of the Crossway Pregnancy Crisis Centre

- In 2011, the total number of abortions in England and Wales was 189,931, 0.2% more than in 2010 (189,574) and 7.7% more than in 2001 (176,364). 2976 of these women were living in the boroughs of Richmond, Kingston or Hounslow.²
- Unplanned pregnancy is a phenomenon which touches most of us through friends, family or acquaintances, and the incidence of teenage pregnancy remains a concern¹.
- The Royal College of Obstetricians and Gynaecologists recommend that women considering abortion should have access to counselling and decision-making support.³
- Initial findings from the Richmond Youth Council peer research enquiry into sexual health services for young people in the borough indicate that young people want more lessons about sex and relationships in school, delivered by specifically trained experts.⁴

At CPCC we serve the local community by offering free pregnancy tests. In addition, we are unique in providing as much time as is needed for clients with an unplanned pregnancy to ensure their decision is well informed and right for them. Then we offer ongoing support during pregnancy or after abortion. Some come after pregnancy loss, including miscarriage or stillbirth. We teach Sex and Relationships in local secondary schools.

Although most of our clients live in the London Boroughs of Hounslow, Kingston and Richmond, our listening and counselling services are available free of charge to anyone who telephones or comes to the Centre in Twickenham. We are affiliated to **CareConfidential**, a national organisation which runs a free telephone helpline and online counselling service (see www.careconfidential.com).



Centre Director's Report

This year has been something of a watershed for our charity. Following three successive years during which expenditure had exceeded income we entered 2012 in a very vulnerable financial position. A generous offer to underwrite redundancy costs gave us time to organize an appeal for funds culminating in a drinks event, and this was match funded by Miller Philanthropy. It was an enormous encouragement to raise over £20,000 as a result of this event. Not only did this hugely generous response from many individuals restore our reserve, but it also demonstrated that many members of the general public recognise the value of the service that we provide.

Once again I have experienced the benefit of working with a wonderful band of committed volunteers and staff members. Sheer hard work enabled us to engage with local churches, running a lunch time event, to raise funds through events such as a curry evening, sponsored events and the Big Give, to recruit and train volunteers, to develop the Trustee board, to become incorporated and to explore improvements in our IT support. All this was achieved alongside providing a highly professional service to clients facing unplanned pregnancy and following pregnancy loss, and to teenagers in local schools.

In a year when vital energy had to be diverted away from the marketing to ensure that people in crisis find our help in time and towards raising money to stay afloat, it has been very encouraging to witness a 27% growth in client numbers. This has largely come through the internet, demonstrating the efficacy of our website as well as the understandable tendency for people to search on line for help around sensitive issues. Richmond residents still make up the majority of our clients, and we anticipate a further significant rise in footfall as we become able to market our service more widely in the borough of Hounslow, where there are more than twice as many abortions each year.

We recruited more volunteers for our schools team and we were able to strengthen relationships with Hounslow schools during 2012. This is a useful way to begin to raise our profile in that borough, as indicated by the disproportionately large percentage of our clients who are under 20. Outcomes measured with questionnaires indicated that typically around 90% of pupils found lessons interesting and fun, and that they were more enjoyable and informative and less embarrassing than students expected.

Volunteers remain the mainstay of our charity, providing around 30% of the manhours that were spent in 2012, equivalent to a donation of £25,000! In addition to regular volunteers, we benefitted from the professional expertise of Bernadette Anderson and Sunny Technologies regarding IT training and Serita Suman regarding Human Resources via the Miller Goodwill Exchange. It has been good to be able to support our volunteers by supplying references for successful job applications during the year.

Having ended 2012 with our reserve intact, it is wonderful to be cautiously able to plan for expansion in 2013. On the client front, we will be piloting group support for lone parents and for women following abortion, and we are also looking to raise our profile and develop and extend the reach of our schools work. We can now look to build partnerships with complementary organizations as we do this, and expect to be able to increase our cost effectiveness further by recruiting and training more volunteers and by updating IT support.

We are aware of the need to continually diversify our fundraising streams having learnt firsthand that the generosity of trusts and individuals who give to the charity is fundamental to our existence and our ability to plan for the future. I would like to express my heartfelt thanks to the many individuals who have so generously donated money to the charity. In addition, to the following organisations for their invaluable support.

**Hampton Fuel Allotment Charity,
Richmond Parish Lands Charity,
Mercer's Charitable Foundation,
Pathways Trust,**

**Twickenham Rotary Club,
St Stephens PCC,
St Richard's Hanworth PCC,
All Souls PCC**

and Ham Christian Fellowship

We owe a huge debt of thanks to Miller Philanthropy for financial and mentoring support, and to the PCC and staff of St Stephen's Church for free use of the counseling rooms and back office help.

Finally, I would like to thank the Trustees of the Centre for their encouragement and vision for the work.

Anne Wallace

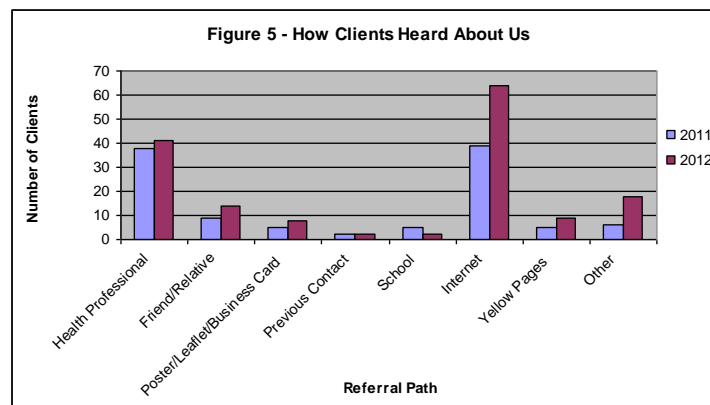
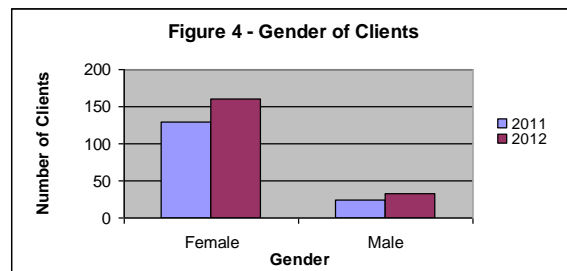
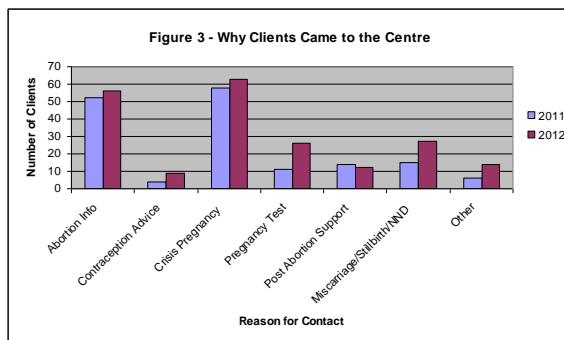
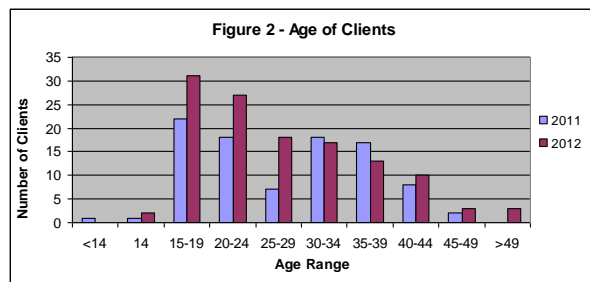
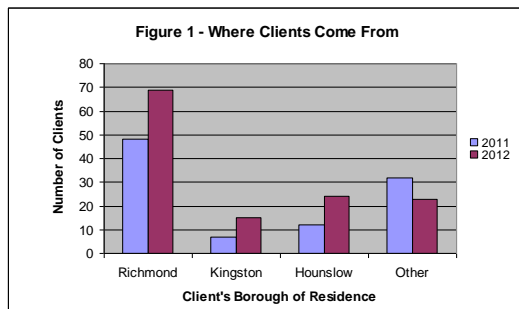
March 2013

Outputs and Outcomes 2012

Outputs

1. Listening Service

- We provided around 400 hours of support to 208 clients who contacted the service during 2012. Figures 1 – 5 give further information regarding where clients who contacted the service during 2011 and 2012 live, their reason for contact, age and gender of clients and how they heard about us.



2. Befriending Service

- Three individuals were supported as appropriate to their situation during pregnancy, through visits to the centre and telephone contact with a volunteer befriender.

3. Education Service

- We recruited and trained more volunteers to enable us to teach in the Lady Eleanor Holles School, Teddington School, the Green School and Brentford Girls School. In all we taught 61 lessons to 594 pupils.

4. Volunteers

- Following completion of the volunteer listeners training course we trained nine volunteers from local centres to offer post pregnancy loss support. We recruited additional volunteers to assist with administration and governance of the charity.
- It has been a pleasure to be able to support several volunteers by supplying references for successful job applications this year.

5. Raising Awareness

- We hosted local church leaders at a lunchtime seminar about sensitively engaging with congregations around the issue of abortion, leading to several invitations to speak to individual clergy and groups.
- We continued to take part in Health consultations locally, providing input to discussion around the Joint Strategic Needs Assessments in the Boroughs of Richmond and Hounslow, and to Emotional and Mental Health and Wellbeing groups. We engaged with the Early Pregnancy Unit at the West Middlesex Hospital. We participated in initiatives to build capacity and foster partnership organised by the Richmond Council for Voluntary Services. We began to engage with similar organisations in Hounslow Borough, and contributed to the Hounslow and Richmond Patient and Public Involvement Committee. We continued to represent Faith organizations on the Richmond Voluntary Sector Strategic Partnership and to attend meetings of the Inter Faith Fellowship. We maintained active involvement in the Richmond Youth Partnership.

6. Monitoring And Evaluation

- We continued to obtain and to collate feedback from crisis and post pregnancy loss clients, and from health professionals who refer to us.
- Questionnaires monitored pupils' knowledge and attitudes before and after our lessons, and we also sought feedback from teachers.
- Volunteers are given the opportunity to feed back regarding working with us.

Outcomes

1. Sustained and continuing rise in client numbers. In total, 208 clients came to us - 27% more than 2011 (n=164) and 61% more than in 2009 (n=129).
2. The number of local residents using the service increased, and again most were Richmond residents.
3. Sustained increase in number of teenagers seeking our support (27% of our total, while 15% of the women who underwent abortion in Richmond in 2011 was under 20²). (see Fig 2)
4. Pregnancy test numbers more than doubled, and 30% of the teenagers who visited us were seeking pregnancy tests. (see Fig 3)
5. We supported some men following abortion and many more women following miscarriage this year. (see Fig 4)
6. Client referral numbers from health professionals remained unchanged, but many more found us online. (see Fig 5)
7. Despite tough times income rose 30% leaving surplus at year end.
8. 70% of our Crisis clients say we give useful information and 97% that the sessions are helpful – none say the sessions are directive or unhelpful
9. Outcomes measured by questionnaires – e.g. at the Green School more than 90% of the girls found the lessons interesting and fun and 81 % felt confident making decisions about Sex and Relationships following the lessons (6% more than before the lessons).

10. Around 30% of the time devoted by volunteers to our work and is generously donated—equivalent to a donation of £25,000! Volunteers have the following to say about working at the Centre:

“I am very happy to volunteer for you, as I was given immediately the opportunity to deal with various and interesting tasks, learning new skills and meeting other volunteers, within a very welcoming environment.”

“I find working for Your Choice (our schools department) very stimulating and engaging, and feel as if we in the classrooms are very much supported by a whole layer of people in the office praying for us and providing us with practical help.”

“I really appreciate the opportunity to be of service, use to such a deserving charity”

11. Some examples of feedback from clients, referrers, pupils and teachers illustrates the benefit that they receive from our activities:-

“...as a husband, I would strongly recommend CrossWay to other men in a similar situation...” (Client)

“A big thanks ...for balanced impartial advice and as much time and support as I needed to make what seemed like an impossible decision” (Client)

“When I found this centre it felt like a light at the end of a dark tunnel” (Client)

“I had just had an abortion and felt very troubled and upset....It was great support, and helped me to understand what I was feeling and to realise I wasn't on my own” (Client)

“A really useful and informative session...the volunteer was excellent. She had a really great relationship with the students” (Teacher)

“A big thanks for the help and support you, your organisation + Befriender have given me over the last year. It has made huge life changing difference” (Client)

“We have most definitely found the Crossway Pregnancy an invaluable resource for the women who experienced pregnancy loss at West Mid. Thank you for all the support you are providing our women with.”

Claire Durkan (Perinatal Mental Health Midwife West Middlesex Hospital)

Future Plans

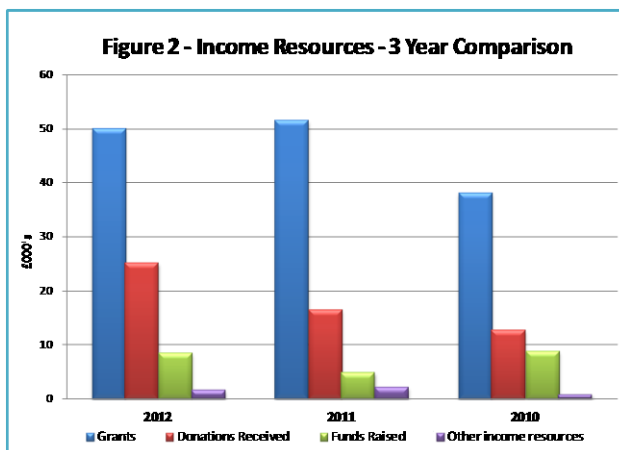
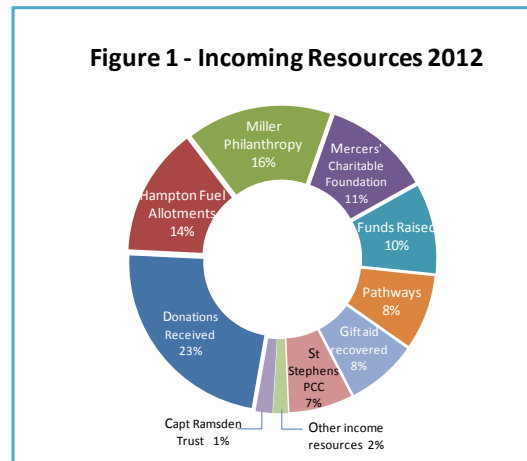
We plan:

- To pilot single parent and post abortion support groups
- To further expand our Listening and Education services
- To continue to raise our profile, particularly in Hounslow Borough
- To develop partnerships with complementary organisations
- To continue to prepare to tender for contracts from the NHS and Local Authority, following incorporation
- To continue to strengthen our Fundraising and Marketing Strategies, Strategic Planning and Governance
- To improve IT support for staff and volunteers
- To further increase the volunteer input into all areas of our work.
- To operate as a private limited company from January 2013.

Financial Review of 2012

It has been an encouraging year for the Centre with incoming resources having increased overall on last year. It was encouraging to maintain a similar level of grant funding during the year in spite of increased competition within a stricter pool of grant funding. A major impact affecting income is the withdrawal of local authority funding coupled with the delay in the introduction of funding from commissioning. Although traditional grant income was slightly down on the year by -6%, the majority of the shortfall was compensated by the support of Miller Philanthropy fund matching program.

The Centre was the beneficiary of a number of significant one-off donors during the year which greatly enhanced donor giving over previous years. Donations from individuals grew significantly by 54.5% on last year amounting to £25.4k [2011:£ 16.4k]. The Centre continues to be supported by a small loyal group of regular donors.



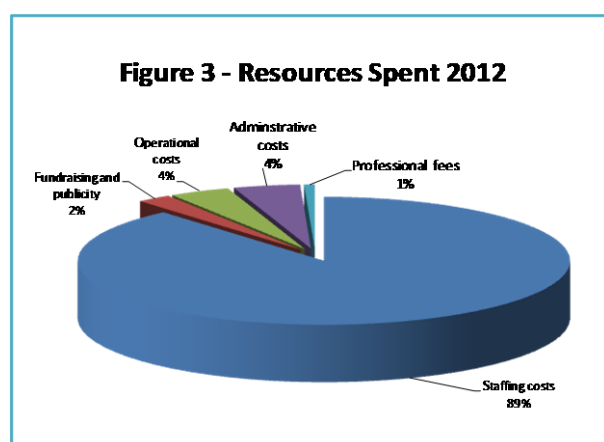
It was pleasing to report income from fundraising activities have returned to previous levels. The Centre held two main funding raising events during the year, a Drinks Reception and another extremely popular 'Curry Night'. These events raised £8.4k [2011: £4.8k] a 76% increase on the year before.

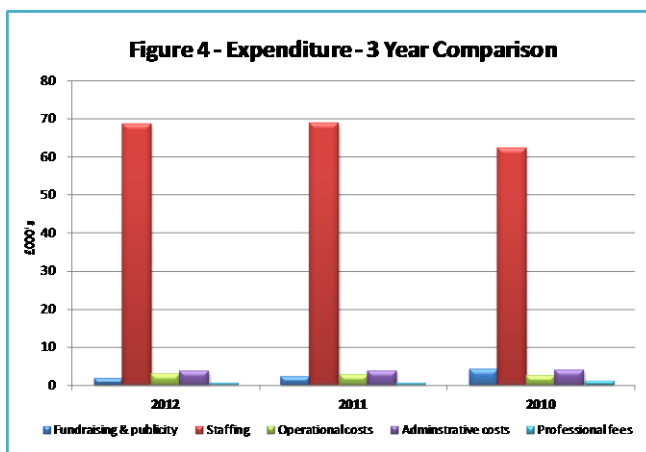
Total income for the year amounted to £85.4k [2011:£ 74.9k] which is an increase of 14%.

The Centre recorded net surplus of £15.2k [2011: £7.3k] for the year.

The Centre maintained full operations however it was mindful of financial constraints during times of unsecured consistent funding. The Centre continues to seek sustainable longer term funding. Meanwhile the continuing careful stewardship of its scarce resources has meant the Centre was able to operate within its means.

Outgoing costs for the year were prudently managed and contained, amounting to £77.5k [2011:£ 78.5k], a small -1.3% decrease on last year. Staff and associated training costs continue to form the majority outlay, although a small saving on last year came from SMP rebate. The Centre continues to employ four part-time employees including the Centre Director, which in total is the equivalent to 2.48 FTE [2011: 2.48 FTE], Non-staff costs, i.e. operational, administrative, marketing and professional fees are monitored and minimalised where possible during the year whilst





striking a balance at maintaining expenditure on promoting the services of the Centre.

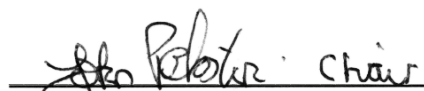
The Centre remains unable to fund its own premises but it is its intention as soon as sustainable funding is sourced. Meanwhile the Centre continues to benefit from the space provided by St Stephens Church. Therefore, there were no expenditure for buildings and related overhead costs during the year and this will remain so until funding is secured to cover such costs.

Reserves Policy

The trustees have established a policy whereby the unrestricted funds held by the charity should be between 3 and 6 months of the resources expended to ensure that there are sufficient funds available to cover support and governance costs. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding.

The results for the period and financial position of the centre are shown in the attached accounts.

On behalf of the Trustees

 Chair

15th April 2013

References

1. Rudd A, Osborne S, Burt L, Beer G, James M. *The Morning After: A Cross Party Inquiry into Unplanned Pregnancy*. London: 2020 Health, 2012. (<http://www.2020health.org/2020health/Publications/publications-2012/Unplanned-Pregnancy.html> - Accessed 22 April 2013)
2. Department of Health. *Abortion statistics, England & Wales: 2011*. (<http://www.gov.uk/government/news/abortion-statistics-england-wales-2011> - Accessed 22 April 2013)
3. Royal College of Obstetricians and Gynaecologists. *The Care of Women Requesting Induced Abortion (Evidence-based Clinical Guideline No 7)*. London: RCOG (http://www.rcog.org.uk/files/rcog-corp/Abortion%20guideline_web_1.pdf - Accessed 22 April 2013)
4. Richmond Youth Council. *Peer Research Sexual Health Report*, 2013.

Statement of Financial Activities for the year ended 31 December 2012

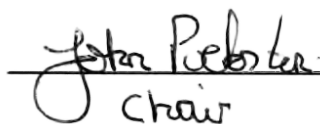
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Incoming Resources					
Grants	2	21,020	29,000	50,020	51,500
Donations		25,354	-	25,354	16,413
Funds raised		8,441	-	8,441	4,799
Other incoming resources		1,570	-	1,570	2,185
Investment Income		13	-	13	-
<i>Total Incoming Resources</i>		<u>56,398</u>	<u>29,000</u>	<u>85,398</u>	<u>74,897</u>
Resources Expended					
<i>Costs of generating funds:</i>					
Fundraising and publicity		1,463	283	1,746	2,262
<i>Charitable expenditure:</i>					
<i>Costs of activities in furtherance of the charity's objectives:</i>					
- Staffing costs	3	41,412	27,208	68,620	69,013
- Donations		140	-	140	500
- Running costs	4	2,747	320	3,067	2,358
Management and administration					
- Costs	5	2,197	1,189	3,386	3,842
		<u>47,959</u>	<u>29,000</u>	<u>76,959</u>	<u>77,975</u>
<i>Governance costs</i>	6	540	-	540	540
<i>Total Resources Expended</i>		<u>48,499</u>	<u>29,000</u>	<u>77,499</u>	<u>78,515</u>
Net Outgoing Resources					
<i>Net Movement in Funds</i>		7,899	-	7,899	(3,618)
Total funds at 1 January 2012		<u>7,342</u>	<u>-</u>	<u>7,342</u>	<u>10,960</u>
Total funds at 31 December 2012		<u><u>15,241</u></u>	<u><u>-</u></u>	<u><u>15,241</u></u>	<u><u>7,342</u></u>

The annexed notes on pages 18 to 21 form part of these accounts.

Balance Sheet as at 31 December 2012

	Notes	£	2012 £	£	2011 £
Fixed Assets					
Tangible assets	1, 7		-		121
Current Assets					
Debtors – Gift Aid claim	8	14,784		1,192	
Cash at bank		6,997		6,569	
			21,781	7,761	
Current Liabilities					
Creditors: amounts falling due within one year	9	6,540		540	
Net Current Assets			15,241		7,221
Total Assets less Current Liabilities			15,241		7,342
Funds of the Charity					
Unrestricted funds:					
General funds	12		15,241		7,342
Restricted funds	12		-		-
Accumulated Funds			15,241		7,342

The financial statements was approved by the Trustees on 25th April 2013
 and signed on their behalf by:


 John Peabody
 Chair

The annexed notes on pages 18 to 21 form part of these accounts.

Notes to the Financial Statements for the year ended 31 December 2012

1. Accounting policies

a. Recognition of Incoming Resources

These are included in the Statement of Financial Activities when:

- The charity becomes entitled to the resources;
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability.

Incoming Resources with related expenditure

Where incoming resources have related expenditure the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Grants and Donations

Grants and donations are only included in the Statement of Financial Activities when the charity has unconditional entitlement to the resources.

b. Governance Costs

Governance costs include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance and constitutional matters.

c. Fund Accounting

Funds are held by the charity as unrestricted and restricted funds. Unrestricted funds can be used, at the discretion of the trustees, for any purpose within the objects of the charity. Funds held as restricted funds are income funds expendable by the trustees in furtherance of some particular aspect of the charity declared by the donors.

d. Fixed Assets

Tangible fixed assets are stated at cost or valuation including any incidental expenses of acquisition.

Depreciation is provided at 33% of cost apart from assets purchased with restricted funds which are written off.

e. Taxation

The Centre is a registered charity and is not liable to taxation.

Notes to the Financial Statements for the year ended 31 December 2012
Continued
2. Incoming Resources

	Unrestricted Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
Income from Grants				
Hampton Fuel Allotments	-	12,000	12,000	14,000
St Stephen's Church	6,000	-	6,000	6,000
Richmond Parish Land Charity	-	-	-	12,000
James Beney Memorial Trust	-	-	-	3,000
John Paul Getty Junior Charitable Trust	-	-	-	5,000
Hinchley Charitable Trust	-	-	-	2,000
Souter Charitable Trust	-	-	-	6,000
Captain E Ramsden Trust	1,400	-	1,400	1,000
Mercers Charitable Fund	-	10,000	10,000	-
Coutts Charitable Trust	-	-	-	500
Thames Valley Housing Association	-	-	-	2,000
Miller Philanthropy	13,620	-	13,620	-
Pathways	-	7,000	7,000	-
	<u>21,020</u>	<u>29,000</u>	<u>50,020</u>	<u>51,500</u>

3. Staff Costs

	Unrestricted Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
Gross Wages	34,935	25,401	60,336	60,564
Contractors	3,746	-	3,746	3,746
Employers National Insurance	2,731	1,807	4,538	4,703
	<u>41,412</u>	<u>27,208</u>	<u>68,620</u>	<u>69,013</u>

The average number of full time employees was 2.

4. Running Costs

	Unrestricted Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
Materials	-	128	128	552
Course Materials and Books	336	-	336	549
Subscriptions and Sundries	1,323	-	1,323	40
Training	-	192	192	447
Visiting Speakers	377	-	377	316
Travel and Subsistence	562	-	562	292
Depreciation	121	-	121	122
Equipment	28	-	28	40
	<u>2,747</u>	<u>320</u>	<u>3,067</u>	<u>2,358</u>

Notes to the Financial Statements for the year ended 31 December 2012
Continued
5. Management and Administration of the Charity

	Unrestricted Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
Insurance (see Note 10)	826	-	826	811
Bank Charges	5	-	5	4
Telephone	222	380	602	596
Postage and Stationery	693	809	1,502	833
Software and Computer Sundries	119	-	119	801
CRB checks	332	-	332	207
Website	-	-	-	264
Recruitment	-	-	-	46
Legal	-	-	-	280
	<u>2,197</u>	<u>1,189</u>	<u>3,386</u>	<u>3,842</u>

6. Governance Costs

	Total 2012 £	Total 2011 £
Accountancy/Audit Fees	540	540
	<u>540</u>	<u>540</u>

7. Fixed Assets

	Total £
Cost	
As at 1 January 2012	2,471
Additions	-
As at 31 December 2012	<u>2,471</u>
Direct charitable purposes:	
Depreciation	
At 1 January 2012	2,350
Provision for year	121
Disposals	-
As at 31 December 2012	<u>2,471</u>
Net Book Amount at	
At 31 December 2012	<u>-</u>
At 31 December 2011	<u>121</u>

Notes to the Financial Statements for the year ended 31 December 2012
Continued

8. Debtors	Total 2012 £	Total 2011 £
Tax Refund – Gift Aid	5,284	1,192
Grants	9,500	-
	<u>14,784</u>	<u>1,192</u>

9. Creditors: Amounts Falling Due Within One Year

	Total 2012 £	Total 2011 £
Deferred Income	6,000	-
Other Creditors	540	540
	<u>6,540</u>	<u>540</u>

10. Trustees' Remuneration and Reimbursed Expenditure

The Trustees received no remuneration and no reimbursement expenses from the charity during the current year or previous year.

11. Indemnity Insurance

The Trust carries indemnity insurance on behalf of the Trustees. The amount paid during the year was £826 [2011: £811].

12. Funds

	1 Jan 2012 £	Income £	Expenditure £	Transfers £	31 Dec 2012 £
General Funds	7,342	56,398	48,499	-	15,241
Restricted Funds	-	29,000	29,000	-	-
	<u>7,342</u>	<u>85,398</u>	<u>77,499</u>	<u>-</u>	<u>15,241</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF CROSSWAY PREGNANCY CRISIS CENTRE
REGISTERED CHARITY NUMBER 1109111**

We report on the accounts of the Trust for the year ended 31 December 2012, which are set out on pages 16 to 21.

Respective responsibilities of the trustees and examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to:-

- Examine the accounts under Section 43 of the 1993 Act.
- To follow the procedures laid down in the general directions given by the Charity Commission under Section 43(7) of the 1993 Act; and
- To state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Spilkin Knight 21/1/2013
Spilkin Knight
Farriers The Street
Albury Guildford
Surrey GU5 9AE